



FOR OFFICE USE ONLY

Case No.: _____

Date Submitted: _____

PRIVATE IMPROVEMENT IN PUBLIC ROW PERMIT (PIP)

MINIMUM SUBMITTAL REQUIREMENTS

- ☐ \$150 PIP permit application and review fee
- Attach 4 copies of a facility layout plan, which may include the following:**
 - ☐ Location, identification, and dimensions of ROW and pavement edge/curb)
 - ☐ Location of all proposed improvements
 - ☐ Location of all public utilities (existing) - dimensioned from right-of-way or back of curb, material, size
- If applicable, the facility layout plan must include the following (these may be drawn on separate sheets):**
 - ☐ A signage plan - include dimensions of sign(s), location from back of curb, materials, elevation drawing
 - ☐ Drainage and/or erosion control plan
 - ☐ Proposed waterway alterations with supporting drainage report
 - ☐ Landscape plan showing the location and type of plantings (existing and proposed, both common names and scientific)
 - ☐ The cost estimate for relocating any public facilities associated with the work
 - ☐ An electrical plan
 - ☐ Irrigation/Plumbing plan (must be sealed)
 - ☐ A Structural plan showing details with anchoring, attachment, and material description (must be sealed)
 - ☐ Private utility, plan-dimensioned from right-of-way or back of curb, material, size
- Attach one copy of the following:**
 - ☐ Indemnity agreements from abutting fee owners

APPLICANT/PROJECT MANAGER'S INFORMATION (Party responsible for completion of all work associated with the project):

Name _____ E-Mail _____

Street Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Fax Number _____

PARTY RESPONSIBLE FOR MAINTENANCE (if party is a group, please provide information for contact person):

Name _____ E-Mail _____

Street Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Fax Number _____

IDENTIFY THE FOLLOWING:

The total valuation of the work: \$ _____

The total valuation of the signage: \$ _____

Estimated cost of future relocation of improvements: \$ _____

The total square footage of the site: _____

The total linear feet of water lines crossing under paved road: _____

IDENTIFY THE TYPE OF WORK TO BE PERFORMED:

<input type="checkbox"/>	Awning	Structural Contractor:
<input type="checkbox"/>	Benches	Number of Benches
<input type="checkbox"/>	Bike racks	Number of Bike Racks:
<input type="checkbox"/>	Cafe	*Structural Contractor:
<input type="checkbox"/>	Canopy	*Structural Contractor:
<input type="checkbox"/>	Demolition	Structural Contractor:
<input type="checkbox"/>	Electrical	Master Electrician:
<input type="checkbox"/>	Facade	Structural Contractor:
<input type="checkbox"/>	Irrigation system	State Licensed Irrigator:
<input type="checkbox"/>	Landscaping	*Landscape Architect/Company:
<input type="checkbox"/>	Masonry fence	*Structural Contractor:
<input type="checkbox"/>	Sign(s)	*Sign Contractor:
<input type="checkbox"/>	Waterway Alterations	Design Engineer:
<input type="checkbox"/>	Wood fence	*Structural Contractor:
<input type="checkbox"/>	Other (please describe):	Identify party to perform this work:

**The starred items may not require that structural contractors, sign contractors, or landscapers perform the work - contact applicable City Departments for determination*

I hereby verify that the information contained in this application is true and complete, to the best of my knowledge. I understand that the City has the authority to inspect the work to be conducted within the public right-of-way at any time. I also understand that this permit may be revoked at any time at the discretion of the City Officials.

Applicant's signature

Date applied

Conditions of Approval: _____

Authorization of City Engineer

Date approved

INDEMNIFICATION

DATE: _____, 20____

INDEMNITOR: _____

INDEMNITOR'S MAILING ADDRESS: _____
(including county) _____

INDEMNITEE: City of College Station

INDEMNITEE'S MAILING ADDRESS: 1101 Texas Avenue
(including county) Brazos County
College Station, Texas 77842

LEGAL DESCRIPTION OF PROPERTY:

To the fullest extent permitted by law, I/we the owners of the property described above (Indemnitor), shall indemnify, hold harmless, and defend the Indemnitee, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits and liability of every kind, including all expenses of litigation, court costs, and attorney's fees, for injury to, or death of, any person, for damage to any property, or for any breach of contract, arising out of or in connection with the installation, operation, and maintenance of the facilities authorized by the Private Improvement Permit issued by Indemnitee to _____, including, but not limited to, any premise defect or special defect arising out of or in connection with said facilities. This Indemnification shall apply regardless of whether such injuries, death, damages, or breach are caused by the NEGLIGENCE or omission of Indemnitee, the contractor installing said facilities, or any third party.

All provisions of this Indemnification shall be binding upon and inure to the benefit of the undersigned and the City of College Station, Texas, and their respective successors and assigns.

Property Owner

Property Owner

Printed Name

Printed Name

THE STATE OF TEXAS

§

ACKNOWLEDGMENT

§

COUNTY OF _____

§

This instrument was acknowledged before me on the ____ day of _____, 20____, by

_____.

Notary Public in and for the State of Texas

THE STATE OF TEXAS

§

ACKNOWLEDGMENT

§

COUNTY OF _____

§

This instrument was acknowledged before me on the ____ day of _____, 20____, by

_____.

Notary Public in and for the State of Texas